

2023 Festival Chairs Meeting Minutes

September 17, 2024

7:30

Present: Sandy Huang, Cheryl Costantino, Steven Mastrogiacomo, Ann Taft, Esther Oosterhouse, Junah Lee, Diana Lemmon, Barb Tanner, Mary Jane Miller, Laura Johnson, Erin Gruber, Rebecca Gumina, Vanessa Schwarz, Katherine Nold, Barb Collins, Laurie Marshall

Meeting called to order at 7:30 by MFMC State Festival Chair, Mary Jane Timmer

MFMC forms were reviewed and where to find them on the MFMC web site.

- **Certificate order forms** – it was decided by vote to eliminate the signature of the state president from the 5x7 participation cards, thus saving the state some money.
- **12 + consecutive Superior certificate** must go to state Federation Cup Chair, Esther Oosterhouse for her signature. These are found on the NFMC website under PUBLICATIONS, JUNIOR DIVISION.
- **The timeline** was reviewed, and edited to reflect MFMC's participation in Vivace. It is simply a guideline and does not need to be followed exactly. It is meant to be an aid to new Festival chairs.
- **Festival Guidelines**
 1. The Festival Chair's signature is required.
 2. Any excess over \$500 in Festival accounts must be returned to the MFMC treasurer. This money goes directly into the Festival account. Treasurer must know and have access to this money for tax purposes since it is technically MFMC money.
 3. This money can be returned to those festival sites that need additional money for cups, rentals, etc. if needed.
 4. If there is a considerable excess of money, consider reducing application fee
- **Festival Finance Report** – one copy to MFMC treasurer, Tom Noble and one copy to MFMC Festival Chair, Mary Jane Timmer.
- **Insurance Forms** – On the MFMC website under ABOUT US
 1. \$20 for one day, \$25 for two consecutive days, \$40 for two non- consecutive days. There is a late fee
 2. Pay directly to NFMC at ONLINE PAYMENT
 3. Certificates of Insurance will go to Alisha Snyder, MFMC President. She will distribute to the appropriate Festival chairs.
 4. Insurance due dates August 1 and December 1.

Vivace – All MFMC Festival sites should be fully on the Vivace system this year.

- All forms can be printed from Vivace.
- JR 3-3 and JR 3-4 forms are sent to MJ Timmer
- Cup Report is sent to Esther Oosterhouse
- Certificates can be printed from Vivace
- Federation Cups – some sites the cup points in Vivace are not matching Teachers records
 1. Mostly due to registration error
 2. Be sure to check COMBINE or ALTERNATING at registration
 3. If there is missing history that causes the error, it must be fixed by an NFMC admin.
 4. There is no charge for engraving by Crown Awards for up to 40 characters.
 5. There is an option to engrave or not to engrave.
 6. Names, year and classification to be engraved to come from Vivace. Not yet in operation, but it is being worked on!

New Bulletin

- New Bulletin will be available on line and hard copy. Price will be the same either way. Only NFMC members will have access to the online copy.
- Lots of changes in verbiage in the new Bulletin, making rules easier to understand and providing better navigation throughout the Bulletin.
- Always check online for Bulletin corrections and anything new.

2023 MFMC Festival Statistics

- 16 sites
- 2,799 participating juniors and 12 adults
- 2,098 Piano Solo
- 580 Cups awarded; 350- 15 pt, 153- 30 pt, 60- 45 pt, 8- 60, 5-75 pt.(Grand)
- 219 teachers

Other

- Please send Festival dates/venue/committee members to MJ Timmer
- Check club member list for teachers registering students, to make sure they are MFMC members and have paid dues.

Adjourned at 8:30

Respectfully submitted,
Mary Jane Timmer
MFMC State Festival Chair