

## FEDERATION FESTIVALS – SPECIALLY CAPABLE MUSICIAN APPLICATION JR 3-13

**Type or block print information. Submit to Area Festival Chair/Admin at least *one month* prior to the Festival.**

This application form is to be held in the strictest of confidence. This form is only to be seen by the junior's Parent(s)/Guardian or by the adult participant, the teacher, Area Festivals Chair, State Festivals Chair, and National Festivals Chair. The teacher is responsible for consulting with the parent(s)/guardian of the junior entrant or with the adult entrant and for obtaining their written permission prior to submitting the Specially Capable Musician Application to the Area/State /National Festivals Chairs. The needs of the junior/adult entrant must be clearly specified. Any special accommodations in the audition process, which would facilitate the junior/adult entrant's ability to have a successful Festival experience, should be included in this application. By signing this form, the teacher and Area/State/ National Festivals Chairs agree to keep the junior/adult entrant's information confidential.

<b>Name of Performer:</b>		<b>Year:</b>
<b>Event:</b>	<b>Class:</b>	<b>Entrant #:</b>
<b>Festival Area:</b>		<b>Audition Date &amp; Time:</b>

**Parent(s)/ Guardian/Adult entrant and Teacher of SCM entrant:** Please provide a brief but detailed description of the accommodation(s) needed for this entrant in the space below. Information pertinent to the needs of this student should also be included, such as, assistance to and from the instrument, the need for the judge to face the entrant when giving instruction, and/or the use of music.

***For Juniors:***

I/We, as parent(s)/guardian(s) of _____ (junior applicant) have been consulted concerning the Specially Capable Musician designation. By signing below, I/We give my/our permission for this junior entrant to be designated as a SCM.	
<b>Parent(s)/Guardian(s) Signature:</b> _____	Date: _____
Phone/email: _____	
<b>Teacher Signature:</b> _____	Date: _____
Phone/email: _____	

***For Adults:***

I, _____ (adult applicant) have been consulted concerning the Specially Capable Musician designation. By signing below, I give my permission to be designated as a SCM.	
<b>Adult Applicant Signature:</b> _____	Date: _____
Phone/email: _____	
<b>Teacher Signature:</b> _____	Date: _____
Phone/email: _____	

***For Area/State/National Festivals Chair:***

I understand the importance of maintaining confidentiality concerning the information contained in this SCM application. By signing this form, I will make sure all aforementioned accommodations stated on this application are strictly adhered to before, during, and after the SCM entrant's audition process. I will comply with all the guidelines contained in this application.	
<b>Area Festivals Chair Signature:</b> _____	Date: _____
<b>State Festivals Chair Signature:</b> _____	Date: _____
<b>National Festivals Chair Signature:</b> _____	Date: _____

**This designation is valid for one (1) Festival year only. Application must be re-submitted in subsequent years.**

The above form should not be seen by the judge(s). Instructions to the judge(s) can be found on the top of the next page and should accompany the rating sheet. At no time should the details of this student's condition or need be specified. Only accommodations can be listed.

## INSTRUCTIONS TO THE JUDGE(S)

The following student is in need of specific accommodation(s) during this audition. Return his form to the Area Festivals Chair directly following the audition. The following accommodation(s) apply:

<b>Name of Performer:</b>		<b>Year:</b>
Event:	Class:	Entrant #:
Festival Area:	Audition Date & Time:	

----- Detach top portion for judge and attach to Rating Sheet -----

## INSTRUCTIONS FOR TEACHERS AND AREA FESTIVALS CHAIR

- Adult entrants or parent(s)/guardian(s) of junior entrants are to be given complete instructions regarding the audition process for SCM. The teacher is responsible for discussing any necessary accommodations with the adult entrant or the parent(s)/guardian of the junior entrant and for obtaining required signatures prior to submitting the Specially Capable Musician application to the Area Festivals Chair.
- Only the State Festivals Chair is responsible for forwarding the signed and completed SCM form to the National Festivals Chair for final approval.
- Allow enough time before the Festival event for all three chairs to review, approve, sign, and return the document.
- Information and instructions to the judge(s) at the time of the entrant's audition must be understood by the adult entrant, parent/guardian, teacher, and Area Festivals Chair.
- Judges should be made aware of any accommodation(s) to the entrant's audition process prior to the entrant entering the audition room. It is the Area Festivals Chair's responsibility to notify the judge(s) of adjustments.
- Any information listed on the judging form should be removed directly after the audition and handed to the adult entrant or the parent/guardian of the junior entrant for safekeeping.
- Neither the words "Specially Capable Musician" nor the initials "SCM" are to appear on the rating sheet, instructions to judges, nor placed on any Federation Cup or Certificate earned by the junior or adult entrant.
- A copy of this form and the "Instructions to Judges" section must be given to the teacher or adult entrant or the parent/guardian of the junior entrant prior to the evaluation. The Area Festivals Chair should keep one copy of this form and the "Instructions to Judges" section until after the Area Festival is completed. **The application form should be returned to the adult entrant or parent/guardian of the junior entrant or teacher at the end of the festival season.**
- The "Instruction to the Judge(s)" section of this form should be given to the judge(s) along with the entrant's rating sheet prior to the junior or adult entrant's audition. At no time should the details of the entrant's condition be specified. Only accommodations should be listed. The "Instructions to Judge(s)" section of the form must be given to the Area Festivals Chair directly after the evaluation takes place.
- This designation might be temporary or permanent. Some junior entrants may be able to return to standard rules at the parent's request and some adult entrants may be able to return to standard rules upon their own request.
- The application must be re-submitted in subsequent years. As entrants mature and grow, the need for different accommodations or the removal of this designation may be needed. The parent/guardian(s) must always be consulted regarding entry as a SCM. Adult SCM's must always be consulted regarding entry as a SCM.
- For more information concerning SCM, please refer to the General Rules section of the *Federation Festivals Bulletin*.